

Paper Solutions

Hardware and Software Recipes

Small Office 1



Small Business Server
Windows SharePoint Services V3/
Microsoft Office SharePoint Server 2007
or
Windows SharePoint Services V2/
SharePoint Portal Server 2003



Personal Computer
Internet Explorer



Personal Computer
Scanning Enabler 2007™ v2.x Capture

Scanning Enabler™ Capture™
SharePoint Bulk Scanning and indexing 

Scanning Enabler Capture is used:

- to Scan paper documents
- to perform OCR; and
- to upload searchable .pdf/a formatted files to the SharePoint Server

Internet Explorer is used to search for scanned documents.

Internet Explorer is used to view scanned documents.

Small Office 2



Small Business Server
Windows SharePoint Services V3
Scanning Enabler 2007™ v2.x Small Business Edition



Internet Explorer is used to scan documents from an attached desktop scanner or a desktop multifunction device.

Scanning is seamlessly integrated with the SharePoint Web Page user interface.

The WIA Scanner Sharing Service (or 3rd party remote TWAIN software) is used to share the desktop scanner across the Local Area Network.



Personal Computer
Internet Explorer



Low cost multifunction
Printer/scanner



Personal Computer
Internet Explorer



Personal Computer
WIA Scanner Sharing Service (free)



Small Office 3



Small Business Server (Fax Service)
Windows SharePoint Services V3
Scanning Enabler 2007™ v2.x Small Business Edition
Scanning Enabler 2007™ v2.x Routing Coversheet Service™



Internet Explorer is used to scan documents from a USB cable connected desktop scanner.

Barcodes are used to route incoming faxes to the correct client folder and project folder on the Windows Small Business Server machine.

Barcodes are used to route documents scanned using the Multifunction Printer (saved initially to a network file share).



Personal Computer
Internet Explorer



Label printer



Personal Computer
Internet Explorer



Desktop scanner

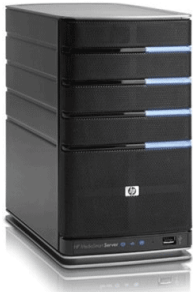


Multifunction Printer
connected to LAN



External Fax machine

Small Office 4



Small Business Server
Windows SharePoint Services V3
Scanning Enabler 2007™ v2.x Medium Business Edition



SharePoint users navigate to the correct client and project folder in SharePoint then used the scan page to upload pages directly from the shared network TWAIN scanner.

Accounts Payable staff use the combination of

- Windows SharePoint Services V3
- the Scanning Enabler 2007 v2.x Medium Business Edition
- the Dark Blue Duck Scanning Enabler Capture application; and
- a local desktop scanner

To complete or bulk scanning, indexing and workflow tasks.



Personal Computer
Internet Explorer



Personal Computer
Scanning Enabler 2007™ v2.x Capture



Desktop scanner



Personal Computer
Internet Explorer



Network TWAIN Scanner

Medium Office 1



Windows Server 2008

Windows SharePoint Services V3

Scanning Enabler 2007™ v2.x Medium Business Edition

Scanning Enabler 2007™ v2.x Routing Coversheet Service™



Here the Multifunction Printer is used to send annotated documents directly to the correct SharePoint client folder and project folder (single button press). Some printed documents include Scanning Enabler barcodes allowing them to be routed to their destination automatically. Others have barcodes attached before they are scanned.

Some users use the Scanning Enabler Capture application for bulk scanning and indexing tasks.

Other users logon to a laptop connected to the Multifunction Printer via a USB cable. They use a copy of Internet Explorer on the laptop to navigate and then scan directly to SharePoint.



Personal Computer



Label printer



Personal Computer

Scanning Enabler 2007™ v2.x Capture



eCopy Scan Station-style Configuration. User logon. Web Page UI (Smart card use optional)

Multifunction Printer connected to Freestanding Laptop running Internet Explorer. Operating System Windows XP or Windows Vista (USB connection and TWAIN driver)

Contracting Payroll Company



Small Business Server

Microsoft Office SharePoint Server 2007

Scanning Enabler 2007™ v2.x Small Business Edition

Scanning Enabler 2007™ v2.x Routing Coversheet Service™



Personal Computer

Incoming faxed documents are Routed to the Contractor specific SharePoint My Site (available over the Internet) and the workflow is started.

Contractors can access their Personal SharePoint Site to confirm that their timesheet has been received.



Weekly Timesheets are submitted with a Barcode Routing Coversheet by fax machine over standard telephone lines.

Large Company Accounts payable



Windows Server 2003 or Windows Server 2008
Microsoft Office SharePoint Server 2007 small server farm
with two front-end servers

Scanning Enabler 2007™ v2.x Small Business Edition x2



Personal Computer

Scanning Enabler 2007™ v2.x Capture



Incoming invoices are scanned and a workflow process is started. Invoices are scanned and “indexed” in bulk using the Scanning Enabler Capture Application.

The SharePoint infrastructure is being provided centrally for 1500 SharePoint users.

Only accounts payable users require the Scanning Enabler functionality. Only 5 people are responsible for accounts payable tasks.

To avoid confusion the SharePoint administrator only enables the Scanning Enabler features on the accounts payable SharePoint Site.

Large Company Team Sites



Windows Server 2003 or Windows Server 2008
Microsoft Office SharePoint Server 2007 small server farm
with two front-end servers

Scanning Enabler 2007™ v2.x Unrestricted License x2



The SharePoint infrastructure is being provided centrally for 2000 SharePoint users.

Paper documents are scanned to SharePoint using a mixture of desktop scanners and network TWAIN scanners.



Personal Computer
Internet Explorer



Personal Computer
Scanning Enabler 2007™ v2.x Capture
Scanning Enabler™ Capture™
SharePoint Bulk Scanning and indexing



Personal Computer
Internet Explorer



Network TWAIN Scanner



Network TWAIN Scanner

Government Department Ministerials



Windows Server 2003 or Windows Server 2008
Microsoft Office SharePoint Server 2007 small server farm
with four front-end servers

Scanning Enabler 2007™ v2.x Unrestricted License x4

Scanning Enabler 2007™ v2.x Routing Coversheet Service™



The SharePoint infrastructure is provided centrally for 3000 SharePoint users. Incoming correspondence (from State Ministers and members of the public) is scanned to an InfoPath Task Pane using the Scanning Enabler ActiveX control and then uploaded to SharePoint server using the Scanning Enabler Web Service.

Draft reply letters annotated by Ministers can be securely and quickly routed back to public servants using a network attached Multifunction Printer and a barcode coversheet. The Multifunction printer drops coversheet and annotated reply into a secure write-only network file share accessed over a virtual private network connection (a single button click).



Personal Computer
InfoPath 2007

Scanning Enabler 2007™ v2.x SDK (free)



Personal Computer
InfoPath 2007

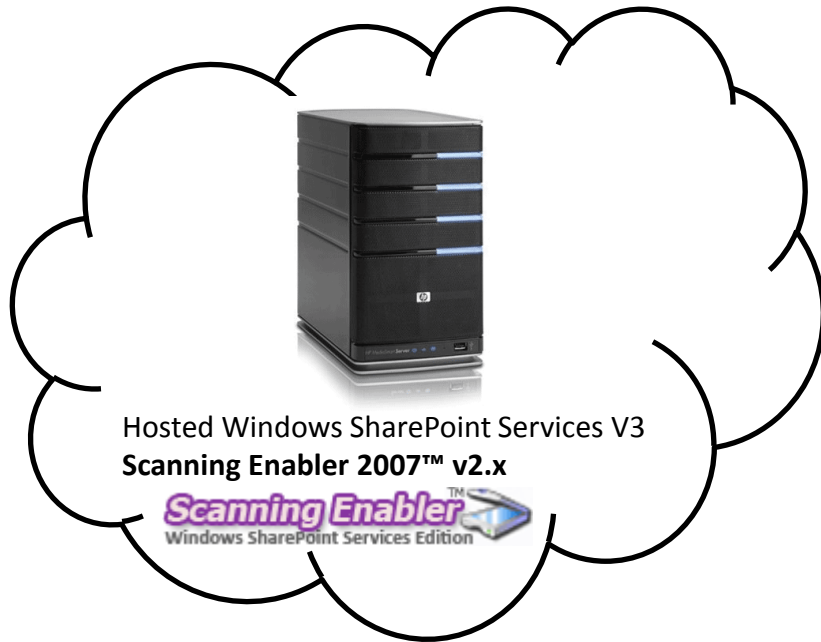
Scanning Enabler 2007™ v2.x SDK (free)



Multifunction Printer
connected to LAN

In-house developers have used the Scanning Enabler SDK to create a custom solution.

Geographically fragmented organisation



Geographically fragmented organisation need to process paperwork in an organised manner. Using our products people at remote offices are able to review existing documents and upload new scanned paper documents using a standard Internet connection.



Personal Computer
Internet Explorer



Low cost multifunction
Printer/scanner



Personal Computer
Internet Explorer



Secure access provided over https

Insurance companies and Brokers



Personal Computer



Label printer



Personal Computer

Scanning Enabler 2007™ v2.x Capture



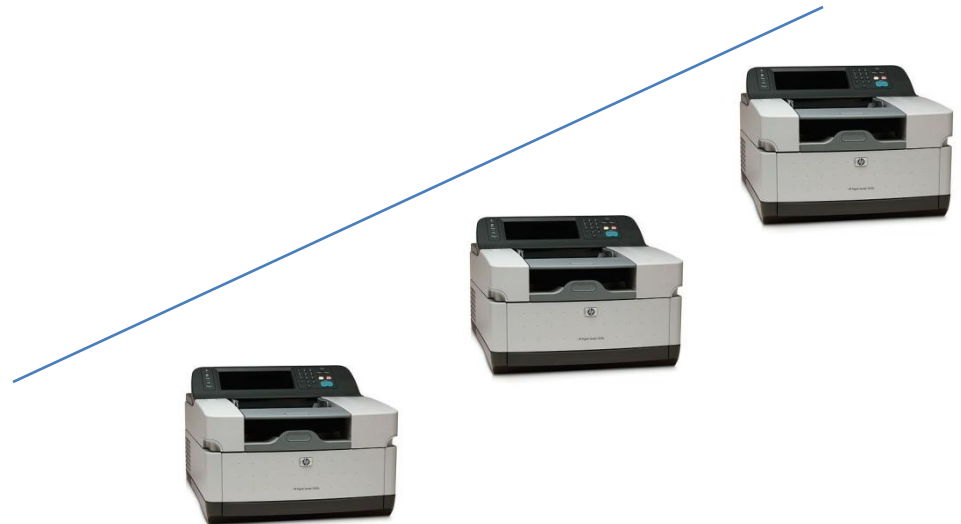
Windows Server 2003 or Windows Server 2008
Microsoft Office SharePoint Server 2007 small server
farm with two front-end servers

Scanning Enabler 2007™ v2.x Unrestricted License x2
**Scanning Enabler 2007™ v2.x Routing Coversheet
Service™**



Incoming e-mailed documents are Routed to the Broker specific
SharePoint Site and workflow is started. Brokers can remotely
access their SharePoint Site using an Internet Browser to confirm
that their documents have been received.

Internal users use Capture application for bulk scanning and
indexing.



Brokers use “digital senders” to scan and e-mail
documents direct to broker specific SharePoint Site (part
of Insurance Company hosted SharePoint extranet).

Road Warrior



Small Business Server
Windows SharePoint Services V3
Scanning Enabler 2007™ v2.x Small Business Edition



Home Office
Personal Computer



Low cost multifunction
Printer/scanner

“Road warriors” spend weeks at a time on the road and need full office accessibility from their hotels, cars and airport lounges.



Remote Access to incoming
Paperwork